# **BYLAWS**

OF THE

# TREECE RELOCATION ASSISTANCE TRUST

### ARTICLE I.

Name - Office - Purpose - Seal - Duration

Section 1. The name of this public trust shall be the "Treece Relocation Assistance Trust," hereinafter referred to as the "Trust."

Section 2. The principal office of the Trust shall be located at Treece City Hall in Treece, Kansas, or such other location in Cherokee County, Kansas, as may subsequently be designated by Trustees of the Trust.

Section 3. The purpose of the Trust is to carry out the mandate of the laws of the State of Kansas, specifically Kansas Statutes Annotated (K.S.A.) 2009 Supp. 49-511 *et seq.*, as amended, by administering relocation assistance to and acquiring, holding, and disposing of property in the affected community of Treece, Kansas.

It is the purpose of these Bylaws to administer and regulate the affairs of the Trust. These Bylaws are supplementary to the Kansas law establishing this public trust. The provisions of K.S.A. 2009 Supp. 49-511 *et seq.*, as amended, shall govern in the instance of a conflict whether or not the matter in conflict is specifically set forth in the Bylaws.

Section 4. The seal of the Trust shall have inscribed thereon the name of the Trust and the words, "Kansas Public Trust." Said seal may be used by causing it or a facsimile thereof to be impressed or affixed or in any manner reproduced.

Section 5. On July 1, 2014, or on the date that all of the rights and title to all real and personal property acquired by the Trust have been conveyed, assigned or otherwise transferred in the name of the Trust pursuant to K.S.A. 2009 Supp. 49-511 through 49-517, and amendments thereto, and the instruments of conveyance, assignment or other transfer have been finally executed, whichever date occurs first, the Trust and the office of each Trustee is abolished.

### ARTICLE II.

Trustees – Meetings – Quorum - Bylaws

Section 1. The affairs, business, and property of the Trust shall be managed by the duly appointed Trustees in accordance with K.S.A. 49-511 *et seq.*, as amended, creating the Treece Relocation Assistance Trust.

Section 2. Meetings of the Trustees shall be as defined in and subject to the Kansas open meetings law, K.S.A. 75-4317 *et seq.*, as amended. The Chairperson or his designee shall provide notice of the date, time, and place of any regular or special meeting to any person requesting notice. Before any regular or special meeting of the Trustees any agenda relating to the business to be transacted at the meeting shall be made available to any person requesting the agenda. Special meetings may be called at any time by the Chairperson or by any two (2) Trustees.

Section 3. Notice of all meetings of the Trustees shall be furnished to each Trustee and the Governor by at least five (5) days service of the same by letter, facsimile, or electronic-mail. Provided, however, that any notice of any meeting of the Trustees wherein it is proposed to alter, change, or rescind any of these Bylaws shall be given at least ten (10) days in advance thereof and the notice shall set forth the proposed alteration, change or rescission.

Section 4. A quorum at all meetings of the Trustees shall consist of a majority of the Trustees. In the event that a quorum is not in attendance at any meeting after the lapse of one-half hour said meeting may be adjourned. Except as hereinafter provided, any action of the Trust shall be approved by a quorum of Trustees. Provided, however, any action to approve the making of grants from Trust funds shall require the affirmative vote of five (5) Trustees.

Section 5. The Trustees may, from time to time, determine the order of business at their meetings.

Section 6. The Trustees may adopt rules, regulations and amendments thereto, for the operation of specific programs of the Trust. Such rules and regulations, if adopted, shall be amendments to these Bylaws and therefore shall be submitted in writing to the Governor and the Governor shall have thirty (30) days from receipt of the rules and regulations to act upon same. Such regulations shall not be inconsistent with the Bylaws, the statutes and laws of the state of Kansas, or of the United States of America.

#### ARTICLE III.

### Officers

Section 1. The officers of this Trust shall be a Chairperson, Vice-Chairperson, Secretary and a Treasurer. The positions of Secretary and Treasurer may be united in one person. The term of office of each elected officer shall be one year and until the election and qualification of a successor. In the event a vacancy is created in an office, the Secretary shall notify the Governor, who shall fill vacancy by appointment for the unexpired term. A trustee may be removed only for cause.

Section 2. The Chairperson shall be selected by the Governor of the State of Kansas and shall preside at all meetings of the Trustees and shall have general supervision of the affairs of the Trust and shall countersign all certificates, contracts or other instruments of the Trust, as may be authorized by the Trustees from time to time and shall perform all such other duties as are consistent with his office or any properly required of him by the Trustees.

Section 3. The Vice-Chairperson will be elected by the Trustees and shall exercise the functions of the Chairperson during the absence or disability of the Chairperson and shall have such powers and discharge such duties as may be assigned to him from time to time by the Trustees.

Section 4. The Secretary will be elected by the Trustees and shall keep minutes of all meetings of the Trustees and shall maintain complete and accurate records of all Trust transactions with all such minutes, books and records to be on file in the principal office of the Trust. The Trustees may appoint or elect an Assistant Secretary, who may be, but need not be, a Trustee of the Trust. The Secretary or Assistant Secretary shall issue

notices for all meetings, all at the request of the Chairperson or two (2) Trustees as hereinbefore provided.

All meeting minutes, books, and records of the Trustees shall be open to the public and shall be considered as public records subject to the Kansas open records act, K.S.A. 45-215 *et seq.*, as amended, and available for inspection at the office of the Trust at all reasonable times by any interested person.

Section 5. The Treasurer will be elected by the Trustees and shall have custody of all monies and securities of the Trust and shall cause the keeping of regular books of account. The Treasurer shall dispense the funds of the Trust in payment of the just debts and demands against the Trust, taking proper vouchers for such disbursements and shall annually provide to the Governor and the Legislature an account of all his transactions as Treasurer and of the financial condition of the Trust. The Trustees may appoint or elect an Assistant Treasurer of the Trustees.

Section 6. In the case of the absence or the inability to act of any officer of the Trust and any person authorized to act in his place, the Trustees may from time to time delegate the powers and duties of such officer to any such officer or any other Trustee they may select.

Section 7. The Treasurer shall sign all checks or other negotiable instruments of the Trust. All such instruments shall be countersigned by the Chairperson or the Vice-Chairperson in the absence of the Chairperson, or any trustee in the absence of the Chairperson and Vice-Chairperson.

### ARTICLE IV.

#### Committees

Section 1. At any meeting of the Trustees, the Trustees may appoint such committees as may be deemed necessary or advisable to assist in the operation and supervision of the Trust.

Section 2. A Trustee must serve as Chairperson of any committee appointed, but membership of the committees may have membership composed of professional and lay people, if deemed advisable by the Trustees.

### ARTICLE V.

### Fiscal Year

The fiscal year of this Trust shall begin on July 1<sup>st</sup> and end on June 30th of each and every year. Within 30 days after the close of each fiscal year of the Trust, the Trustees shall cause an audit to be made of the financial statements of the Trust.

# ARTICLE VI.

#### **Notices**

All notices required by these Bylaws shall be in writing. Notices shall be mailed or delivered to addresses personally at such person's last known address, or by facsimile, electronic mail or other means of electronic delivery allowed by the Kansas Open Meeting Act. If mailed, notices shall be presumed to be delivered when deposited in the

United States Mail, so addressed, with prepaid postage thereon. If by electronic means, notices shall be presumed to be delivered when the facsimile, electronic-mail or other electronic message is transmitted.

### ARTICLE VII.

#### Amendments

Amendments to these Bylaws may be made by an affirmative vote of all five Trustees (100%) of the Trust present at a meeting called for the specific purpose of amending these Bylaws and provided further, that written notice of the proposed changes have been mailed to the trustees and the Governor of the State of Kansas and provided further the amendments are subject to approval by the Governor.

Dated: 6-8-, 2010

TREECE RELOCATION ASSISTANCE TRUST

Attest

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